

CONTRACTOR'S PROFILE OF OPERATIONS

**FORWARD TO
BOND DEPT.**

CONTRACTOR

ADDRESS

ORGANIZATION	PARTNERS OR STOCKHOLDERS	AGE	% OWNERSHIP	POSITION/DUTIES	AMT. LIFE INS. PAYABLE TO COMPANY
			%		\$
CONTINUITY—IS THERE A BUY-SELL AGREEMENT IN EFFECT?		BETWEEN WHOM?			
<input type="checkbox"/> NO <input type="checkbox"/> YES, ATTACH COPY					
WHAT ARRANGEMENTS HAVE BEEN MADE TO ASSURE THAT CONTRACTS ARE COMPLETED IF THE OWNER(S) ARE NOT AVAILABLE?					

OTHER BUSINESS INTEREST	NAME	LOCATION	OWNED BY	SCOPE OF OPERATIONS	DOES CONTRACTOR OR DO PRINCIPAL OWNERS ENDORSE ON ITS BEHALF?

KEY EMPLOYEES	NAME	AGE	SCHOOLING	POSITION	YRS. CONSTRUCT. EXP.		KEY MAN LIFE INSURANCE	
					THIS FIRM	OTHER	AMOUNT	BENEFICIARY
							\$	
WHAT INCENTIVES TO FOLLOW THROUGH ARE GIVEN TO KEY EMPLOYEES (BONUSES, PROFIT-SHARING, ETC.)?								

CREDIT/FINANCIAL DATA	BANKING	BANKING RELATIONS NAME, ADDRESS AND LOAN OFFICER	LINES OF CREDIT		DESCRIPTIONS OF TERMS AND OF SECURITY (INCLUDING PERSONAL ENDORSEMENTS) OF EXISTING LOANS AND/OR LINES OF CREDIT	
			AVAILABLE	IN USE		
			open			
			sec'd			
	open					
	sec'd					
MAJOR SUPPLIERS	NAME AND ADDRESS (INCLUDE STREET ADDRESS AND ZIP CODE)				LINE OF CREDIT AVAILABLE	LAST SALE
					\$	

HISTORY — JOB EXPERIENCE	YEAR STARTED	PRIME	SUB	GEOGRAPHICAL AREA OF OPERATING		
	CLASS OF CONSTRUCTION IN WHICH FIRM IS ENGAGED					
	LARGEST SINGLE JOB COMPLETED, DESCRIBE		YR.	LARGEST PROGRAM ASSUMED		YR.
	\$			\$		
	LARGEST SINGLE JOB BID, DESCRIBE		YR.	LARGEST PROGRAM UNDER BID		YR.
	\$			\$		
	AVERAGE SINGLE JOB			AVERAGE PROGRAM		YR.
\$			\$			
LARGEST CONTRACTS COMPLETED IN LAST 5 YEARS		CONTRACT AMOUNT	DATE COMPLETED	NAME AND ADDRESS OF ARCHITECT	AMOUNT OF PROFIT OR LOSS	
OWNER/LOCATION	JOB DESCRIPTION					
					\$	

ACCOUNTING AND FINANCIAL REPORTING	FINANCIAL STATEMENTS ARE PREPARED BY (NAME AND ADDRESS)					
	<input type="checkbox"/> CPA <input type="checkbox"/> PA <input type="checkbox"/> OTHER					
	FINANCIAL STATEMENTS ARE					
	<input type="checkbox"/> FULLY AUDITED (WITH UNQUALIFIED OPINION) <input type="checkbox"/> PARTIALLY AUDITED <input type="checkbox"/> PREPARED WITHOUT AUDIT OR OPINION					
	METHOD OF ACCOUNTING (check one in each line)	% OF COMPLETION	COMPLETED CONTRACT	ACCURAL	CASH	INTERNAL COST ACCOUNTING RECORDS PROVIDE JOB STATUS REPORTS
FOR FINANCIAL REPORTING					<input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY	
FOR TAX PURPOSES					<input type="checkbox"/> OTHER	

PRIOR SURETY(IES)	NAME AND BRANCH LOCATION	LARGEST BOND	REASONS FOR CHANGING	HOME OFFICE USE SURETY CHECKED
HAS THIS FIRM EVER BEEN DECLINED SURETYSHIP?			EXPLAIN ANY "YES" ANSWER(S) HERE	
<input type="checkbox"/> NO <input type="checkbox"/> YES, EXPLAIN				
ARE THERE ANY DISPUTES, CLAIMS OR LIENS PENDING?				
<input type="checkbox"/> NO <input type="checkbox"/> YES, EXPLAIN				
HAS THIS COMPANY OR OFFICER EVER FAILED TO COMPLETE A CONSTRUCTION CONTRACT OR FAILED IN BUSINESS?				
<input type="checkbox"/> NO <input type="checkbox"/> YES, EXPLAIN				

VISIT TO CONTRACTOR	REMARKS.....